



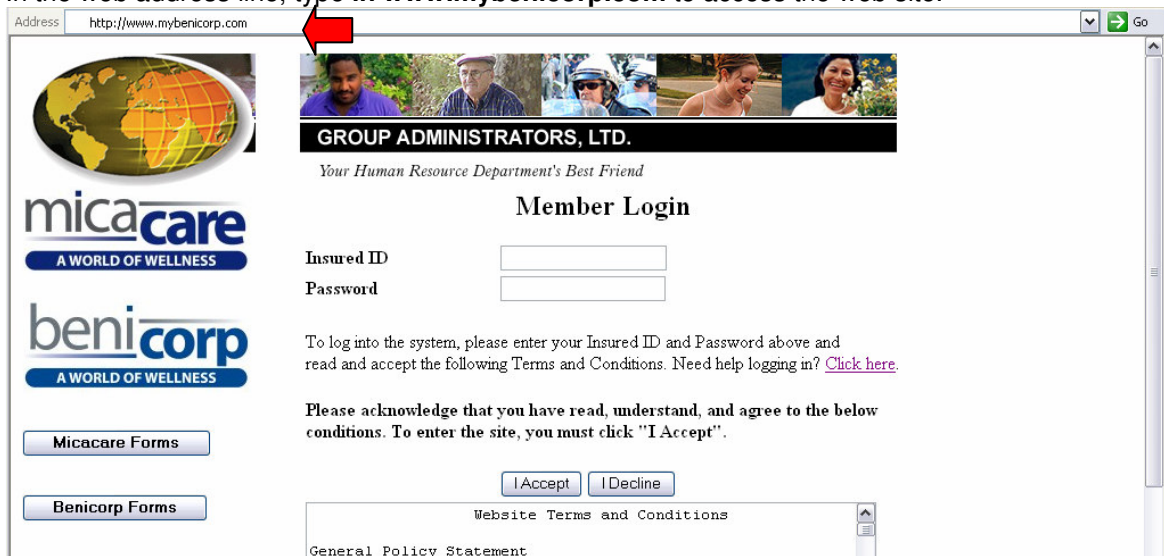
Access information about your medical plan via  
the Internet at:

[www.mybenicorp.com](http://www.mybenicorp.com)

*mybenicorp.com* is your online resource for medical plan information. The web site will give you information on what is covered and who to contact with questions or problems. Additionally, you will be able to print out claim forms at your convenience.

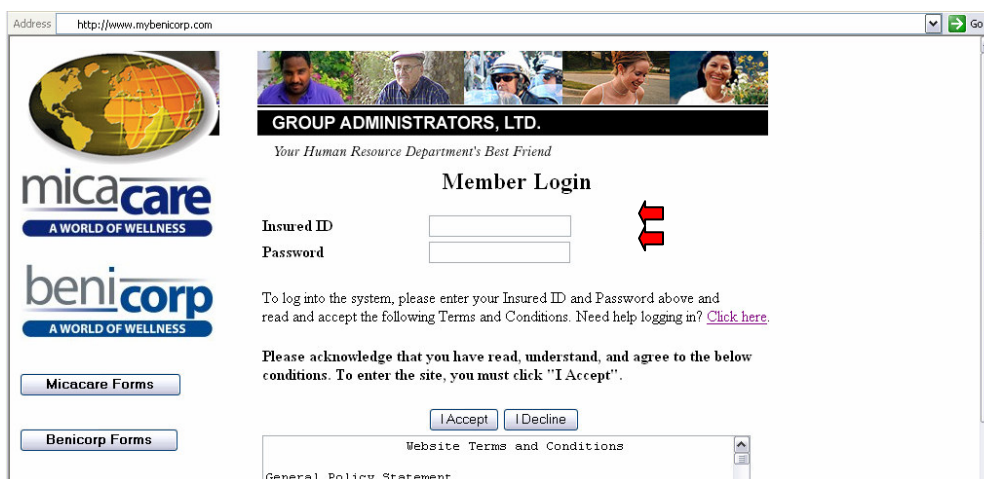
**STEP 1** Access the website

In the web address line, type in **www.mybenicorp.com** to access the web site.



**STEP 2** Log On

The website will prompt you to enter your INSURED ID and your PASSWORD. Your Insured ID is the 9 Character Member ID Number on the front of your medical plan ID card. For first time users – your password is the last 4 digits of your Member ID number. You will be required to change your password the first time you access the site.



STEP 3

**Navigation is easy!**

The navigation menu is located to the left of the web site. First select the Family member to view details on. Then by selecting any of the left menu options will reveal additional information for that member. This allows you to quickly access any area of the site.

**View Your Medical Claims**

Our claims system provides immediate access to member information, benefit coverage details, and a history of all claims submitted on your behalf.

**Select Family Member**

You have selected to review information for the following insured:

Insured ID Name	Insured Address	Group ID Name
123456789 SAMPLE J EMPLOYEE	450 EAST REMINGTON ROAD SCHAUMBURG, IL 60173	TEST YOUR COMPANY NAME

Please select the dependent you would like to review:

Select Member	Name	DOB	Relationship
<a href="#">Select</a>	SAMPLE J EMPLOYEE	01/18/1947	INSURED
<a href="#">Select</a>	SAMPLE DEPENDENT	03/24/1951	Spouse
<a href="#">Select</a>	ANTHONY BUEFORD	11/06/2003	Son
<a href="#">Select</a>	HENRY J WILLIAMS	10/02/1950	Son

STEP 4

**Pre-Certification**

Remember that receiving the full benefits of this plan requires pre-certification for specific services. The certificate of coverage delivered to you provides a full listing of these services. To pre-certify services call:

**1- (866) 396 – 8129**